



## BOARD OF COUNTY COMMISSIONERS MINUTES

MONDAY, JUNE 29, 2020

**This Regular meeting was conducted under 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. To accommodate the public who are observing social distancing the following number was provided, (312)626-6799, meeting ID is 706 237 079; and <http://zoom.us/j/706237079/> for video. The public was asked to call ahead to (405)366-0200 to make Public Comment.**

Chairman Harold Haralson led in the Prayer and Pledge of Allegiance.

Chairman Harold Haralson called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 29th day of June 2020, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Harold Haralson, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Linda Atkins, Secretary

**Others present were:** Assistant District Attorney Jim Robertson, Assistant District Attorney Nate Hales, Douglas Warr, Melissa Nies, Melinda Duke, Susan Reese, Laura Smith, Sheriff Blake Green, Undersheriff Kent Richie, Bryan Jenkins, Brian Wint, George Mauldin, Jacob McHughes, Denise Ellison, John Roberts, Alison Vinson, Sarita Scott, Christina Owen and Earl Cox.

After the reading of the minutes of the Regular Meeting of \*June 15, 2020, and there being no additions or corrections, Darry Stacy moved, seconded by Rod Cleveland, that the minutes be **approved** as read.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

**(Clerk's Note:** Due to scrivener's error, June 15, 2020 is corrected to June 22, 2020.)

### **A. Bid Openings:**

Susan Reese publicly opened and named each bidder. Harold Haralson moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:

- Bid #HWY-1955** – Six-month (6) Non-encumbered contract to provide Asphalt Material. The bid term will be from August 11, 2020 through February 10, 2021.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
**Motion carried.**

**CLEVELAND COUNTY BID SUMMARY**

**Bid #HWY-1933 Asphalt Materials**

**Bid Term February 11, 2020 through August 10, 2020**

**List of Individual Bidders**

	<b>Asphalt Producers, Inc.</b>	<b>Haskell Lemon Construc tion Co.</b>	<b>Paving Materials Inc.</b>	<b>T.J. Campbell Const. Co.</b>	<b>Logan County Asphalt Co.</b>	<b>Page 1</b>
BID: #HWY-1955						
DEPT: Co. Commissioners						
DATE						
OPENED: 6-29-20						<b>Awar ded to: Table d on</b>
<b>List of Individual Items:</b>						<b>6/29/ 2020</b>
Six-Months (6) Non-Encumbered Contract for Asphalt Materials for the County Commissioners						
The Bid Term will be from August 11, 2020 through February 10, 2021.						
Contact Person:	Karen Pittman	Roy Counts	Clint Hurt	Brock Snider	Todd Braid	
Title:	AR/AP/PR	Sales Manager	Plant Manager	Sales Mgr.	Manager	
Address:	105 NE 44th OKC, OK 73105	PO Box 75608 Oklahom à City, OK 73147	2401 S. Broadway Moore, OK 73160	PO Box 3788 Edmond, OK 73083	2905 Commerce Blvd. Guthrie, OK 73044	
Telephone Number:	405/528-2448	(405) 947-6069	405-793-1725	(405) 672-6768	866-383-3711	
Fax Number:	405/524-1838	(405) 947-6068	405-793-9989	(405) 513-6786	405-282-1554	
Email Address:	<a href="mailto:burns.karenp@hotmail.com">burns.karenp@hotmail.com</a>	<a href="mailto:bids@haskeillemon.com">bids@haskeillemon.com</a>	<a href="mailto:estimating@silverstarconst.com">estimating@silverstarconst.com</a>	<a href="mailto:tcestimating@ticampbell.com">tcestimating@ticampbell.com</a>	<a href="mailto:todd@logancountvasphalt.com">todd@logancountvasphalt.com</a>	

NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES
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## B. Items of Business:

1. Chairman Haralson called for discussion on the **Oklahoma Employment Security Commission** and the fraudulent unemployment claims received by the HR Department. Jacob McHughes said that he has reached out to the Oklahoma Employment Security Commission, but has received no response. Alison Vinson, HR Department, said that the receipt of claims have slowed down somewhat and added that all the claims were verified by talking to every employee. In all, HR Department received a total of 240 fraudulent claims.

Commissioner Haralson thanked Ms. Vinson for the information and stated that he is curious how all this works because the notice he received had the wrong social security number, but the one sent to HR had his correct SS#. He wants to know how a person committing fraud makes this work and would like for the Oklahoma Employment Security Commission to shed some light on what is going on and what are they doing in going forward with this situation.

Commissioner Cleveland asked if any of the time spent on this by the HR Department could be reimbursed for COVID-19, since the claims were born out of the COVID-19 Pandemic.

Chairman Haralson said that some discussion has taken place.

Alison Vinson said that she has talked to Carolina Van Horn, Witt O'Brien's, and has turned information over to them.

2. George Mauldin, Emergency Management Director, presented the following **COVID-19 Updates and Operations within Cleveland County.**

There are 873 confirmed cases in Cleveland County with 40 deaths. This is an increase of 189 cases with no additional deaths since the last weekly update on June 22, 2020.

There are 332 cases in Norman with 23 deaths. This is an increase of 99 cases with no additional deaths since the last weekly update on June 22, 2020.

Statewide, daily increases in new cases are still high but have shown a downward trend for the past week.

6/29 228

6/28 302  
6/27 299  
6/26 395  
6/25 438  
6/24 482  
6/23 295

To put these numbers in perspective, here are the percentages of the population confirmed to have COVID-19:

U.S - .0078%  
Oklahoma - .0033%  
Cleveland County .0031%  
Norman - .0035%

The majority of the new cases are in younger people.

At present, 57% of total confirmed cases are among people aged 18 to 49.

Oklahoma total cases by age group:

18 – 35 34.44%  
36 – 49 22.63%  
50 – 64 18.36%  
65+ 16.94%  
0 – 4 1.78%  
Unk. 0.01%

Deaths have remained low, with only 16 deaths recorded in the past week statewide.

Hospitalizations are up significantly with 227 hospitalizations (115 in ICU) recorded on June 26 (135 hospitalizations with 76 in the ICU on June 19).

The low point of hospitalizations was 63 on May 18.

Since the relaxing of restrictions six weeks ago, we have had no issues in the courthouse complex.

Governor Kevin Stitt and Oklahoma Commissioner of Health Lance Frye, M.D. will provide an update on the State's response to COVID-19 at 2 p.m. Tuesday

Recommendations

Continue to follow CDC guidelines on social distancing and hand hygiene.

Continue to monitor the situation

Harold Haralson said that the following item numbers, 3 through 32, are **Consent Items** and routine in nature: Rod Cleveland moved, seconded by Darry Stacy, to **approve** the consent items.

3. **Approval** of Retired Law Enforcement Commission Cards for Jose Chavez and David Mobley.
4. **Jail Services Agreement** between Board of County Commissioners and City of Noble effective July 1, 2020 through June 30, 2021 in the amount of \$52.00 per day for each person incarcerated.
5. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer's Office and Cox Communications, Inc. effective July 1, 2020 through June 30, 2021 in the amount of \$8.50 per month for the Business Digital Cable with HD Receiver.
6. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer's Office and Cox Communications, Inc. effective July 1, 2020 through June 30, 2021 in the amount of \$103.99 per month for internet service. Shared cost agreement between Cleveland County Clerk's Office and Treasurer's Office; County Clerk will pay odd months and Treasurer will pay even months.
7. **Payment of Invoice** #25069 in the amount of \$199.82 and Invoice #25070 in the amount of \$955.84 from Rieger Law Group for general legal services.
8. **Approve** Amended Resolution creating the 9-1-1 Association of Central Oklahoma Governments.
9. **Received** New Tower Submission Packet (File number 0009101594) from AT&T Mobility, LLC to construct a 26 foot utility pole at 600 Southwest Fourth Street in Moore, OK.
10. **Received** New Tower Submission Packet (File number 0009101493) from AT&T Mobility, LLC to construct a 29 foot utility pole at 1046 NW 7<sup>th</sup> Place in Moore, OK.
11. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Fairgrounds and Dell Maintenance for PowerEdge T1110 Upgrades and Extensions in the amount of \$309.95 effective July 1, 2020 through June 30, 2021.
12. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer's Office and Dell Maintenance for PowerEdge R610 and R710 Upgrades and Extensions for \$1,352.28 and PowerEdge R730xd and PowerEdge R230 Upgrades and Extensions for \$1,962.29, contracts effective July 1, 2020 through June 30, 2021.

- 13. Professional Legal Services Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and Tisdal & O'Hara, PLLC effective July 1, 2020 through June 30, 2021.
- 14. Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Clerk's Office and Standley Systems for copier maintenance of (2) Savin 6055 Copiers at \$0.0105 per B/W copy, (3) Savin-Ricoh C3004EX Copiers at \$0.0105 per B/W copy and \$0.0525 per color copy, (1) HP/H402 Printer at \$0.0105 per B/W copy. Contract is for period July 1, 2020 through June 30, 2021.
- 15. Memorandum of Agreement Extension** between Board of County Commissioners and Rhombic Engineering, PLLC effective July 1, 2020 through June 30, 2021. All terms and conditions agreed upon as stated in the original Agreement.
- 16. Contract** between Board of County Commissioners on behalf of Cleveland County Health Department and Norman Public Schools to provide instructional services up to (3) children 3 years of age enrolled in the Early Foundations program for the Norman Public Schools. The Health Department will bill Norman Public Schools at a rate of \$833.00 per month for services up to (3) children. Travel related to training for instructional assistants will be billed at a rate of \$0.575 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000.00 per program year and will run from July 1, 2020 through June 30, 2021.
- 17. Services Agreement** between Board of County Commissioners on behalf of Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore offices. The charge for Norman and Moore is \$18.75 per secure consoles (8 total) and \$40.00 per secure poly cart (3 total), for a total of \$270.00 every 4 weeks. Special purge is \$5.00 per letter box and \$7.50 per legal box. Service will be every 4 weeks for Norman and Moore.

**18. Approve the following Cash Fund Appropriations**

a. Bridge Capital Improvement	\$	79.60
b. Sales Tax	\$	6,939.87
c. County Clerk Lien Fee	\$	7,419.65
d. Co Bridge and Road Improvement	\$	34,965.90
e. Commissioners Bldg Fund	\$	125.89
f. Court Clerk Revolving Fund	\$	6,658.99
g. Co. Clerk Rec Mgmt./Preservation Fee	\$	49,510.94
h. DA Revolving Fund	\$	594.66
i. District Court Rev Fund	\$	5,105.60
j. Fairgrounds	\$	21,578.00
k. Health	\$	1,909.50
l. Highway	\$	366,072.70
m. Jail Commissary	\$	25,562.00

n. Sales Tax	\$ 277,220.64
o. Sheriff Federal Share Revenue	\$ 1.13
o. Sheriff Service Fees	\$ 81,246.37
p. Treasurer Certification Fee	\$ 5,700.00

19. **Contract** between Board of County Commissioners on behalf of Emergency Management and Cox Communications effective July 1, 2020 through June 30, 2021 in the amount of \$5.98 per month.
20. **Contract** between Board of County Commissioners on behalf of Building Maintenance and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$6.20 per 5 gallon bottle.
21. **Contract** between Board of County Commissioners on behalf of Building Maintenance and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$5.49 per case of 16.9 oz water; minimum of 2 cases per order.
22. **Service Agreement** between Cleveland County District #1 and Rod's Pest Control effective July 1, 2020 through June 30, 2021 in the amount of \$75.00 quarterly.
23. **Agreement** between Board of County Commissioners on behalf of Building Maintenance and P/PM Services, Water Treating effective July 1, 2020 through June 30, 2021 in the amount of \$110.00 to supply water treating products and service.
24. **Renewal Agreement** between Board of County Commissioners on behalf of Cleveland County District #1 (SN/7343) and Fuelmaster engineered by Syntech effective January 1, 2021 through June 30, 2021 in the amount of \$1,325.00.
25. **Renewal Agreement** between Board of County Commissioners on behalf of Cleveland County District #2 (SN/9044) and Fuelmaster engineered by Syntech effective July 1, 2020 through June 30, 2021 in the amount of \$2,650.00.
26. **Renewal Agreement** between Board of County Commissioners on behalf of Cleveland County District #3 (SN/8162) and Fuelmaster engineered by Syntech effective July 1, 2020 through June 30, 2021 in the amount of \$2,650.00.
27. **Contract Renewal** between Board of County Commissioners on behalf of OSU and Standley Systems for Model SAVIN IM C4500 Digital Copier in the amount of \$0.008 per black and white copy and \$0.05 per color copy per month effective July 1, 2020 through June 30, 2021.
28. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer's Office and Crystal Reporting Solutions

effective July 1, 2020 through June 30, 2021 in the amount of \$165.00 per hour.

**29. Accept** Notification of Error Correction to the Excise Board from the County Commissioners Department on the following:

<b>a.</b> Transfer of funds from County Bridge and Road Improvement	
202910 55000 to 202910 50000	\$ 984,231.93
202920 55000 to 202920 50000	\$1,080,103.99
202930 55000 to 202930 50000	\$1,836,985.42

**30. Renewal** of County Insurance Policy from Steve Owens Insurance Group effective July 1, 2020 through June 30, 2021.

**31. Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

**32. Review, Audit, and Approve or Disallow** claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

C. There was no **new business** to come before the Board for discussion.

D. During **Commissioner's** discussions about **County Business**, Commissioner Stacy encouraged everyone to vote on June 30, 2020.

E. Christina Owen made **Public Comment** concerning the website where the agendas and minutes are posted for the County Commissioners Meetings. She asked that the website be updated more often for the sake of those homebound in Cleveland County during the COVID-19 restrictions.

F. There being no further business to come before the Board, Rod Cleveland moved, seconded by Darry Stacy, that the meeting is **adjourned** at 1:13 P.M.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**(Clerk's Note: Agenda was posted on June 26, 2020, @ 10:14 AM.)**



**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

Harold Haralson  
Harold Haralson, Chairman

**ATTEST:**

Tammy Belinson  
Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: Linda Atkins  
Deputy County Clerk

